

# How Rightsdesk works for agents and rights directors

a visual guide



FIRST, **create a team**. Edit your team's profile by adding the languages you offer, and the themes of your books.

CREATE TEAM

INVITE BUYERS

ADD TITLE

ATTACH RIGHTS

THEN, **add a title** to your list {use the direct link in your dashboard) and select a **channel**.

NEXT, **attach a right** to your title, that you offer for sale.

FINALLY, **invite your contacts** to join you on Rightsdesk and connect.

## NETWORK

Once your buyer contact accepts your invite, she becomes a **user**. You can now submit rights to her.

She can meet other vendors within the network.



Think of the agents' centre in London or Frankfurt: agents register to show their lists to editors. Connect, talk, recommend, highlight, submit, share.

## LEADS

To generate a **lead**, combine a title right with an editor. Each lead has a status and a date.



Lead status are:

- request
- submissions (expiry date)
- rejection
- offer
- sold

## THREADS

Update editors on your submissions with news and **comments**.

Messages land in your inbox. Bundled in **threads**, and linked to a title.



We notify you and can send you an email if there is a new message.

## FILE SHARING

Upload sample reading material for your titles. While on submission, editors can download them for review.

